

**Capital Area Human Services District (CAHSD) Board Meeting**  
**Draft Agenda for**  
**Monday, January 6, 2025 @ 1:00 PM**  
**In-Person Meeting Location:**  
**7389 Florida Blvd., Suite 100A • Baton Rouge, LA 70808**

**Consent Agenda (vote as one)**

Approval of January 6, 2025 Draft Agenda  
Approval of October 7, 2024 Minutes  
No Minutes for November 4, 2024  
No Minutes for December 2, 2024

**ACTION**

**Public Comment**

In accordance with the Open Meetings Law, all items on which action is to be taken are open for public comment, and comments and questions may be received on other topics reported at such time as the opportunity is announced by the Board Chair or the person conducting the meeting.

**Reports from the Executive Director - Communication:**

CAHS conducts Narcan training at Array of Hope Outreach - <https://cahsd.org/cahs-conducts-narcan-training-at-array-of-hope-outreach/>  
BR Comprehensive Treatment Center Health Fair <https://cahsd.org/baton-rouge-comprehensive-treatment-center-health-fair/>  
EBR Sheriff's Office Trick or Treat event- <https://cahsd.org/ebd-sheriffs-office-trick-or-treat-event/>  
CAHS participates in Harvest Festival, New Roads- <https://cahsd.org/cahs-participates-in-harvest-festival-new-roads/>  
CAHS participates in NAMI Louisiana mental health fair- <https://cahsd.org/cahs-participates-in-nami-louisiana-mental-health-fair/>  
West Baton Rouge Community Resource Fair Expo- <https://cahsd.org/west-baton-rouge-community-resource-fair-expo/>  
Ascension Public Schools' "Well-Being Night"- <https://cahsd.org/ascension-public-schools-well-being-night/>  
"Soul, Faith, & Social Justice" faith-based forum- <https://cahsd.org/soul-faith-social-justice-faith-based-forum/>  
CAHS provides info at Behavioral Health Summit 2024- <https://cahsd.org/cahs-attends-behavioral-health-summit-2024/>  
"Holiday Health Care-A-Van" in Plaquemine- <https://cahsd.org/holiday-health-care-a-van-in-plaquemine/>  
"Driving Into Recovery" visits St. Francisville- <https://cahsd.org/cahs-driving-into-recovery-visits-st-francisville/>  
CAHS provides info at Driver's License Reinstatement Clinic- <https://cahsd.org/cahs-provides-info-at-drivers-license-reinstatement-clinic/>  
"A Very Merry Health Fair 2024" at the EBR Library-<https://cahsd.org/christmas-health-fair-at-the-ebd-main-library/>  
PREACH "Divas Empowerment Event" in Baton Rouge- <https://cahsd.org/preach-divas-empowerment-event-in-baton-rouge/>

- CCBHC/Primary Care Clinic Update
- CARF Accreditation Update
- Billing/RCM Update
- Board Membership

**Reports from the Chairman**

• **Governance Policy Review by Direct Inspection:**

**Policies/Reports November 4, 2024**

- Global Executive Constraint (Escrow Report)
- Communication With and Support to the Board
- Monitoring Exec. Dir. Performance

**ACTION**  
**ACTION**  
**ACTION**

(Comments Solicited- Supporting Reports to be distributed in Dec/Jan as a package)

- Unity of Control (Compliance)
- Accountability of Executive Director (Compliance)
- Global Governance Commitment (Compliance)
- Board Member's Code of Conduct and Conflict of Interest (Compliance)

**ACTION**  
**ACTION**  
**ACTION**  
**ACTION**

**Policies/Reports for December 2, 2024**

- Asset Protection (Property Control Certificate)
- Monitoring Executive Director Performance
  - 2023-2025 Ends Policy (Year End Status Report)
  - Selected Initiatives Updated Form
  - Signed Policy Limits Form
  - Evaluation Committee Appointed
  - Monitoring Exec. Dir. Performance Comments Solicited/Collected

**ACTION**  
**ACTION**  
**ACTION**  
**ACTION**  
**ACTION**

**Capital Area Human Services District (CAHSD) Board Meeting  
Draft Agenda for  
Monday, January 6, 2025 @ 1:00 PM  
In-Person Meeting Location:  
7389 Florida Blvd., Suite 100A • Baton Rouge, LA 70808**

**Policies/Reports for January 6, 2025**

- |  |               |
|--|---------------|
| ○ Financial Planning and Budgeting (Annual DOA Submission)                                   | <b>ACTION</b> |
| ○ Financial Condition and Activities (Year End Report)                                       | <b>ACTION</b> |
| ● Exec. Dir. Performance Review  | <b>ACTION</b> |
| Signed Policy Limits Form Attached   |               |
| ED Dir. Performance Comments   |               |
| ● Prioritized Strategic Initiatives for Coming Year  | <b>ACTION</b> |
| ● Distribution of Executive Director Performance Evaluation Electronic Link<br>and Hard Copy | <b>ACTION</b> |
| ● Other  |               |
| ● <u><b>Adjournment</b></u> <b>Next Meeting: February 3, 2025</b>                            |               |

The CAHS ADA Coordinator is the agency's representative, responsible for facilitating the interactive evaluation process relative to any request for accommodation, whose contact information is: Karen Pino, CAHS ADA Coordinator, [cahsadacoord@LA.GOV](mailto:cahsadacoord@LA.GOV) or (225) 925-1860; Capital Area Human Services District, P.O. Box 66558, Baton Rouge LA 70896.